

BUSINESS BOOK

Getting Started

Your Business • Your Book

The Business Book provides the structure; the business owner provides the business.

When Business Book is created for the first time, every business page is intentionally empty. There are no sample customers, no sample orders, no invented inventory and no pretend sales. This is your book — you get to fill the pages.

FIRST: CREATE YOUR PERSONAL BUSINESS BOOK

Welcome to Business Book



Your Business • Your Book

Don't worry — you can change the business name, logo or cover color at any time.

[Business](#) → [Book Settings](#)



Let's Set Up Your Book

A few quick steps to make the book yours.

- 1 Business Name**

What is the name of your business?
- 2 Business Logo** (Optional)

Do you have a business logo? If not, we'll use our default.



Default logo

✓ Default Business Book logo will be used.

[CHOOSE LOGO...](#)
[★ USE DEFAULT](#)
[REMOVE](#)
- 3 Book Cover Color**

Choose the leather color for your book cover.

 #1F1B16

[CHOOSE COLOR...](#)

[PCD DEFAULT](#)

[✓ FINISH SETUP](#)

Developed by PCD Software Works

The first-run Setup page gathers the few details needed to create your personal Business Book: business name, optional logo, and book-cover color.

1. Create Your Personal Book

The first time Business Book starts with a new database, the Setup page appears before the book is used. Setup is deliberately short: it establishes the identity and appearance of your personal book without filling any of its business pages.

What you provide

Business Name: Enter the name you want displayed on the personalized book cover and throughout Business Book.

Business Logo (optional): Choose your own logo, or use the Business Book default. A selected logo is copied into Business Book's own branding storage.

Book Cover Color: Choose the leather color for your personal book. Select CHOOSE COLOR to pick your own, or PCD DEFAULT to return to the branded dark leather look.

Finish Setup: Select FINISH SETUP when you are satisfied. Your business name, logo and cover color are saved, and can later be changed from Business → Book Settings.

Important: Setup personalizes the book — it does not populate the book. When the cover opens, Customers, Orders, Appointments, Menu, Inventory, Expenses, Notes and the other working pages begin empty. Business Book does not invent customers, products, orders, inventory or sales. You get to fill the pages with your own business.

Your blank book

Think of a newly created Business Book exactly like a new paper ledger or journal. The pages and headings are ready, but the information belongs to you. As you add customers, products or menu items, orders, expenses and notes, the book gradually becomes the working record of your own business.

2. Teaching Mode — The Book Helps You Learn

Because a new Business Book starts empty, some actions naturally require information that has not been entered yet. Rather than leaving you wondering why an action cannot continue, Business Book enters Teaching Mode when guidance is needed.

What Teaching Mode does

Teaching Mode is a short, context-sensitive helper. If you try to perform an action that needs a prerequisite — for example, starting an order before a customer or item has been created — Business Book displays a brief teaching message explaining what is missing and where to go to add it.

You try to...	Teaching Mode helps by...
Use a feature that needs earlier information	Explaining what information is missing.
Continue from an empty list or page	Pointing you to the page where the first record should be created.
Learn what a control does	Keeping normal hover tooltips available for quick explanations.

Teaching Mode does not fill the book for you. It teaches you how the pages work while you build your own business information. Once the required information exists, you continue normally.

Teaching Mode vs. Tooltips

Normal tooltip: appears when you hover over a control and gives a short explanation of what it does.

Teaching Mode: appears when you attempt an action that cannot yet continue and explains the missing prerequisite.

Start with an empty book. Add your business. Fill the pages. Make it yours.

